

Signed release required to participate - Application will not be accepted if not **SIGNED AND DATED (MANDATORY)**. ALL materials submitted after deadlines include a **\$25 late fee** with each submission if separate: images, profile, mail list.



I do not hold NIAST Inc., and/or Ellickson Jewelry Collection Studio & Gallery, its officers or agents responsible for accidental loss or damage of any kind. I acknowledge the General Comprehensive insurance coverage for NIAST Inc. does not provide my premises any liability coverage of any sort. I have read and understand the rules and agree to observe them. Submitted application grants NIAST permission to use artist images for publicity purposes. An application is a commitment to participate, no refunds will be given.

SIGNATURE _____ DATE _____
Iowa Sales tax number (REQUIRED - MANDATORY) # _____

APPLICATION POSTMARK DEADLINE TO APPLY MARCH 15, 2019

Send SIGNED Application & CD to: Darla Ellickson
3175 Middle Sattre Rd.
Decorah, IA 52101-7416

Email images to: **EMAIL SUBJECT LINE: *REQUIRED***
darla@earloops.com
NIAST 2019 - IMAGES - (your name)
NIAST 2019 - PROFILE - (your name)



NAME(S) _____
BUSINESS NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE (DAY) _____ (EVENING) _____ PHONE IN BROCHURE _____
 Handicap Accessible Handicap Accessible w/help Open other times by Appointment Year-round showroom Will have Studio Drawing
E-MAIL _____ WEB-PAGE _____
MEDIA _____ DESCRIPTION IN BROCHURE -10 to 18 WORDS Use same text as 2018 OR
NEW TEXT _____

BE A SPONSOR - Get extra notice PLUS receive Tour Buck\$

I'd like to be a NIAST sponsor - list in brochure & web-site. For donations over \$200, receive \$10 in Tour Buck\$ or Donate it All!
 Keep the Change! Donate my Tour Buck\$ too! Friend of the Arts \$35-\$199. Sponsor - \$200-\$1000. Major Sponsor - \$1000+

FEE CATEGORY: SEPARATE check(s) payable to NIAST Inc. - RETURNED CHECKS SUBJECT TO A \$40 FEE.

- ___ \$25 - Jury fee for all new Artists applying Artists that take a year(s) off will need to jury in again and pay jury fee.
- ___ \$265 - Individual or Collaborative/1 media/1 location/1 box
- ___ \$450 - Family/Married/double/2 Individual Artists/2 Separate Medias/1 location/1 box
- ___ \$265 - Business/location hosting artist. Which Artist(s) _____ Artist must also be accepted/submit application/fee
- ___ \$450 - Artist at Artist's Studio/Retail location in which other items are for sale and Artists' work is not at least 75% of those items for sale (media plus location fee, similar to double fee) 1 box.

TOTAL. Make check to: NIAST Inc. Send all to: NIAST Inc. • 3175 Middle Sattre Rd. • Decorah, IA 52101-7416

REQUEST TO EXHIBIT AT A LOCATION THAT IS NOT MY WORKING STUDIO - PROVIDE ON SEPARATE SHEET.

In order to participate in the Northeast Iowa Artists' Studio Tour, your working studio must be located within the Tour area. Under certain conditions of inaccessibility, requests will be considered to participate at a location that is not your working studio. Each request is handled individually by the board. The **Mission of the Tour continues to be: To provide for the public to experience the artist in their studio surroundings, to view the tools utilized, and the techniques involved in the creation of the artists work and to purchase art directly from the artist.** Supply any supporting documentation, ie: response to, photos, etc.

1. What part of your processes can you exhibit along with your artwork to explain and demonstrate your process?
2. Is your working space not accessible to the public? If so, please explain how.
3. What is your reason for requesting a location outside of your working studio?

___ Include me in the bulk mailing. Quantity _____ ___ Included w/application ___ Will send by 4/8/2019
___ Lodging/dining/sponsors to contact to be in Brochure. _____

___ I'd like to help! Please call on me for Tour-related work - it helps keep costs & Artist fees down! Check all that apply
___ Distribute brochures/posters ___ Contact Advertisers/Tour Buck\$/Sponsors ___ Submit Press, calendar ___ Input drawing cards

calendar 2019

March 15	Postmark Application deadline
April 1	Notification of acceptance
April 8	Web Profile Due
April 8	Artists' mailing lists due
October 11-13/ Tour.	Fri-Sun, 10-5 daily
Early April 2018	Annual Meeting

artist checklist - Separate checks to: NIAST Inc.

___ Fee(s) to NIAST Inc.: ___ Jury ___ single ___ double ___ location ___ SPONSOR
___ 4 images-new Artists. Email-Subject line: NIAST 2019 - Images - (your name)
___ Returning Artist- 1 NEW ART IMAGE REQUIRED +self image. send in Email
___ DUE APR 8/Web Profile email Subject line: NIAST 2019 - Profile - (your name)
___ Detailed map/directions/Win Art studio drawing (Opt) w/Application
___ DUE APRIL 8/Mailing list. Excel, Filemaker Pro. Digital only. Sort by zip.

membership
Participation in the Northeast Iowa Artists' Studio Tour (NIAST, Inc.) includes being a member in the NIAST Inc. organization. NIAST Inc. is a 504(a) not for profit organization. NIAST membership is on an annual basis from your acceptance of that year until the next years applications deadline. Members vote for the NIAST Inc. board annually and on items as presented to them by the board. Any participating Artist may run for the board. The board determines policy. Board positions are 3 years and are staggered. Board members are voluntary and not compensated. Current 5-member board includes: Steve & Peggy Kittelson Glen & Darla Ellickson, and Jenni Brant. **Contact: Darla or Glen Ellickson • 563-382-2295 • darla@earloops.com**



Northeast Iowa Artists' **22ND ANNUAL Studio Tour** NIAST, Inc.

**Northeast Iowa Artists' Studio Tour • October 11, 12 & 13, 2019 • 10-5 Daily • www.IowaArtTour.com
POSTMARK DEADLINE TO APPLY March 15, 2019**

Mission statement: To provide for the public to experience the artist in their studio surroundings, to view the tools utilized, and the techniques involved in the creation of the artists work and to purchase art directly from the artist.

media - limited to fine art/fine craft

Items: Painting, sculpture, jewelry, photography, clay, wood, glass, printmaking, handmade paper, fiber, etc. as seen at Fine Art Fairs.

All works must be original in concept and design and executed by the applicant: works from molds/kits, commercial/manufactured items, and buy/sell not permitted. Juried via email by professional artists. Items exhibited must be representative of those juried in. Criteria based on: originality/quality of work, and working studios of the artist, in the Tour area, with address within 40 miles from Decorah city limits, in Iowa.

entry fees/categories - Postmark Deadline March 15, 2019 - images submitted after include \$25 late fee.

Submitted application is agreement to participate. fees are non-refundable. Checks of those not selected returned. Text subject to editing.

- **\$25 JURY FEE - All new applicants and those who have not exhibited the previous year need to jury in w/jury fee.**
- **\$265 - 1 MEDIA - 1 BOX in brochure - Individual or Collaborative Media** (2 artists creating 1 media, both Artists sign each piece or use business name) 1 contact info, 1-2 pictures at discretion of designer. 10-18 word description.
- **\$450 - 2 SEPARATE MEDIAS - 1 BOX in brochure - ONLY Family/Married that are 2 Individual Artists, living at 1 location.** 2 pictures/1 of each media, 1 contact info, 10-18 word description in total (equals \$225 per artist). *This choice is optional, may choose individual category instead for \$265 each, if 1 box per media/more space is preferred.*
- **\$450 - 1 MEDIA AT ARTIST'S BUSINESS/GALLERY LOCATION - 1 BOX in brochure.** For an Artist with a gallery representing other work in which more than 25% of items for sale are other than Artist's artwork. 2 pictures/1 of media and 1 of gallery interior, 1 contact info, 10-18 word description total, (fee equals \$225 per artist, \$225 for business location/advertising).
- **\$265 - BUSINESS/HOSTING LOCATION, ONLY hosting an Accepted Artist(s) that has an inaccessible site and move is accepted by the NIAST Board.** Fee is required from the location, when hosting an artist(s) and is NOT the studio of an accepted artist. Participation is subject to review by the NIAST board. Submit 10-18 word listing. Accepted Artist(s) fee required in addition to location fee. Artist space must be at least 10'x10'. Details negotiated and agreed upon by both parties prior to acceptance between Artist(s), location and NIAST Board. Listing similar to Artists on web-site. In brochure there is no guarantee of separate box for location information. Per the Mission statement of the Studio Tour, preference is given to brochure space for Studio Artists. Efforts will be made to display location in inset or other location if location is of historic, cultural or arts related significance, similar to 2018 brochure layout.

*Each participating artist exhibiting at the Business site must submit a completed application. Only accepted artists permitted to exhibit, no guests.

digital images - EMAIL OR SEND Duplicate CD's only - will not be returned. images sent after 3/15 include \$25 late fee.

- **New applicants submit 4 digital images emailed or on cd with application:** 3 of current work, in proportion to work exhibited, 4th of you-at-work. Images specs: min 4" short side, 300 DPI Jpegs. 1- 5MB each. **Email Subject Line: NIAST 2019 - IMAGES - (Your Name)**
- **No Slides accepted. Photos - add \$25 per image for scanning, include SEPARATE CHECK, non-refundable.** NIAST will digitally photograph artwork for your brochure application, minimum cost \$50, call Darla Ellickson 563-382-2295.
- **New Applicant(s) must submit detailed map and directions, with short paragraph/directions from nearest major intersection.**
- **Returning Artists must submit 1 new artwork image by March 15, 2019 - on cd or email to darla@earloops.com.** Minimum size 1 to maximum size 5MB, 300dpi. Label JPEGS with: last name, first name, #. **Email Subject Line: NIAST 2019 - Images - (Your Name)**
- **Artist profiles on web:.** Due Apr 8. Submit short paragraph and 3-5 images. **Email Subject Line: NIAST 2019 - PROFILE - (Your Name)**

brochure bulk mailing - submit your customer list - by April 8 - digital only - after include \$25 late fee.

In 2018 NIAST mailed over 10,000 Tour brochures in a bulk mailing to clients from Artists mailing lists, past requests, and survey cards. Survey cards show that this mailing is NIAST's most effective advertising. Send your list with your application, or before April 8. **ONLY Compatible Excel, tab-delineated, or Filemaker Pro format, sorted by zipcode. In separate digital file, send your names to delete.**

artists' responsibilities

- All exhibitors are responsible for collecting 7% Iowa sales tax. Your name is submitted as an exhibitor.
- NIAST Inc. recommends Artist(s)/locations maintain their own individual liability insurance.
- Artist's Studios/locations must be open all Tour hours and Artist must be present all days. Artists are encouraged to demonstrate.

win art program - drawing for an Art prize - at your studio - you ship

Participation is voluntary. Uniform drawing card pdf emailed, return to Tour for bulk mail list. Submit item image, description and value with application for web-page and brochure. **Display art at your studio, draw a winner from tour-goers at your spot - encourage attendance.**

looking for sponsors and advertisers - deadline April 8 for inclusion in brochure

SPONSOR Program "Tour Buck\$" - Sponsor Levels - Higher dollars = higher listing.

1. **Friend of the Arts** - For \$35 to \$199 you get your name on www.IowaArtTour.com (+ in brochure if space allows, preference to higher \$).
2. **Sponsor** - For \$200 (up to \$999) **you get \$10 in Tour Buck\$, logo + your website** in brochure and on website.
3. **Major Sponsor** - For \$1000 and above, you get **above - larger - Major designation** - and more **Tour Buck\$** to spend - of course!

Advertising - in the Lodging and Dining section - 1 listing for \$85. A business with 2 locations can advertise both for \$150. Prepaid only.

Reach 30,000+ discriminating, cultural tourists in a full-color **brochure** and plus more than 350,000 hits on the **website!**

Contact individuals or businesses to be a sponsor or advertiser. Or let Glen know who you recommend he contact: glenlxn@gmail.com or darla@earloops.com 563-382-2295 for more information or an invoice sheet.